# **Meeting Minutes: BASC November Meeting – Monday, November 28, 2022, 5:30 pm STA**

**Attendees**: Vivian Nguyen, Larry Mason, Jamie Miernik, Morgan Andriulli, Bruce Weddendorf, Jennifer Colee (TE), James Moore (Planning), Danny Peters (virtual)

Missing: HPD

**NOTE:**  All minutes are in the dropbox: [www.hsvbasc.com](http://www.hsvbasc.com/)

**Meeting Time:** 5:35pm-6:45pm

* **October meeting minutes** were not officially voted on-->present at BASC January 2022.
* **Note:** BASC co-chair to run meeting agenda and BASC secretary to take notes at future meetings

**Announcements:**

1. **NO BASC MEETING in DECEMBER!!!--> Next Meeting: Monday, Jan 23, 2023**
2. A (simple majority) quorum was present and **BASC Voted:**
   1. In agreement with the nominations made in October: Danny Peters voted as co-chair of BASC and Vivian Nguyen as secretary of BASC
   2. To accept a NEW BASC committee/voting member (see Section II topic 1): **Chad Skaggs**
3. **Cycling Community events:**

* Bikes and Brews went very well, Nov 4, est. 70-80 riders
* Tour de Ville went very well, Nov 5, est. 70-80 riders
* December cycling Events
* Bikes and Brews: Dec 2nd.
* Rocket City Belles Social: Dec. 6th, Contact SCCC (Jamie) for more info.<https://www.springcity.org/content.aspx?page_id=4&club_id=515233>
* Spring City Cycling Club Christmas party: Dec. 10th, Contact SCCC (Jamie or Morgan) for more info. (<https://www.springcity.org/content.aspx?page_id=4&club_id=515233>)
* Tinsel Trail Santa Fun Run: Dec 11th <https://www.rocketcitymom.com/event/santa-fun-run>
  + - * Contact Larry Mason (HUBS) to help with the run by riding a bike with runners or to volunteer~~s~~ with HUBS to have a table there (more info. to follow)

**Section I. City Reports:**

**A: Planning:** James Moore

1. **Bike/ped grant info:** Jo Beth would be the best contact for more information
2. **See and Be Seen website report:**
   1. Not working correctly. Currently doesn’t provide confirmation after a report is submitted. (identified potential contacts in the COH Communications group to address)Kelly Schrimsher is the decision maker, Lucy Du berry (sp?) does social media. Jacob Hell in ITS?
   2. **BASC Recommendation: Pursue SeeClickFix.com**  to see if a new category could be added for “Traffic/Transportation Issues”. This category would provide reports for Planning (BASC Planning action, James Moore, to ask what this might look like) and BASC citizens discussed action of making "near-miss" SeeClickFix tickets on <https://seeclickfix.com/huntsville> as an "Other" category (similar to what was described on see and be seen <https://www.bikehuntsville.com/bike-huntsville/make-a-report-or-request/>).
      1. (Vivian plans to try this action and email BASC of results.)
3. **Events:** Greenway Master Plan Public Input (Nov. 28th-30th): Completed. BASC members attended

**B: Traffic Engineering:** Jennifer Colee

1. **TE Status:** TE and Planning worked on a USDOT SMART Planning & Prototyping Grant to fund the testing of the new smart traffic light technology, Mio Vision, for traffic, including bike/ped safety. Mio Vision uses cameras with specific discernment capabilities to count different types of traffic, like bicycles, pedestrians, cars SUVs, light trucks specific large trucks, semis. If TE, is awarded the 3-5 year grant to be awarded later in 2023, they plan a pilot program along Bob Wallace Avenue to see if it can be implemented city-wide. For more info--> <https://miovision.com/>BASC is excited!
2. **SeeClickFix Report:** Discussion at the meeting was how TE receives the SeeClickFix tickets. (BASC TE action) Ask Jim Rogers, a TE admin guy, if a report can be generated, esp. bike/ped related to have at BASC monthly meetings

**C: Huntsville Police Department:** No update

1. **Bike/ped HPD report:** BASC requested a report of bike/ped related incidents at October 2022 Monthly meeting

**Section II: November Agenda Topic**

**1. BASC bylaw review:**

* 1. **No change** to BASC bylaws (rev. 2010 Nov 17) after discussion at this meeting. 10-15 civilian members and 3 COH depts comprise the BASC voting membership. A simple majority is considered a quorum for voting at a meeting.
     1. BASC committee members are those with voting rights. Vivian has made a list of people who have been coming regularly to BASC meetings. It is a subset of the names on the BASC reflector~~.~~ Vivian will send out notification to those “grandfathered” on BASC as voting members. Everyone please review and confirm you want to be a BASC committee member.
     2. BASC questionnaire established as per BASC bylaws. If there are interested people who want to vote in BASC (i.e become a BASC member officially), then please let (Danny or Vivian) know.
     3. The BASC By-laws outline a process, that has not been followed, to vet new folks that wish to be BASC committee members. They must fill out a questionnaire to explain their desire to be on BASC and other info about themselves. BASC then reviews the “application” and decides to accept new committee members, abiding by the 10-15 member limit.
     4. The By-laws will be further reviewed, to see if any changes are recommended.

**Section III: Action Item Review:** Did not review all at meeting, only the following project/actions.

* Project #6 from October monthly meeting is **Closed**. Larry contacted TE and we got back the answer that TE is not interested in becoming a paying NACTO member.
* Discussed Project #8, making BASC and official committee, tabled for when BASC has manpower to do that: See Project Summary excel sheet.

**BASC Reference List:**

Official date adoption of document: XXXXXX DRAFT (11/27/22) Printed for Nov. 2022 BASC monthly meeting

1. Becoming a BASC member:

* Complete BASC membership questionnaire (ask a BASC member about this)
* Locate BASC documents, minutes, and bylaws storage: https://www.hsvbasc.com/
  + Add yourself to the BASC email distribution list for discussion and announcements: hsvbasc.com→ “ListServ” (will need to be approved by BASC member)
  + Don't want to use email to communicate? Post in Discord (ask BASC member for access)
* Be aware of City of Huntsville department functions: https://www.huntsvilleal.gov/ (No one will know everything but important so that we can be on the same page and learn from what perspective to advise

2. As a citizen:

* Follow BASC Facebook for discussion and announcements: https://www.facebook.com/groups/1366468327053612
* Reference “How to bike safely” resources: Example: https://www.bikeleague.org/ridesmartvideos
* Know the biking laws of Alabama: Print bike/motorist safety guide and AL codes "How we share the road\_AL code" located in https://www.hsvbasc.com/ and”Minutes and Documents"
* Report bike/ped related road issues on Huntsville's "See Click Fix" website: https://seeclickfix.com/huntsville
  + Clean a greenway path, sidewalk, bike lane or add a bike signal at a traffic light to change it on your bike ride
* Checkout Huntsville's See and Bee Seen website:
  + https://www.huntsvilleal.gov/residents/streets/bicycling/
* Post Videos/photos of bike incidents to BASC Facebook group in order to reference in "SeeClickfix.com" tickets: https://www.facebook.com/groups/1366468327053612
* Learn about Ped/Bike infrastructure standards on NACTO: https://nacto.org/programs/#all-programs